



Paradise Luxury Dog Retreat

CHECK-IN FORM

Part 1: Boarding dates		
Boarding dates	From	
	To	

Part 2: Contact details		
Owner details	Name	
	Address	
	Home Telephone	
	Work Telephone	
	Mobile Telephone	
	Other (please specify)	
	Email	
Emergency contact details	Name	
	Address	
	Home Telephone	
	Work Telephone	
	Mobile Telephone	
	Other (please specify)	
	Email	
Veterinary surgeon	Name and	
	Contact details	

Part 3: Dog Details		
Dog Details	Name	
	Breed/Description	
	Age	
	Male/Female	
	Neutered yes/no	
	Last Heat date	
	Microchip/tattoo number	
	Insurance yes/no	
	Insurance details	
Medical	<p>Does your dog have any medical conditions? If yes please detail including full details of any medication the dog will/might need while with us:</p>	
Behaviour	<p>Any behaviour issues that we need to know about?</p>	
Personality	<p>Please detail below including your dog's likes and dislikes.</p>	
Diet	<p>Please detail below your dog's usual diet, frequency and quantity given</p>	



Part 4: Questionnaire		Y/N
1	Have you given us your up to date vaccinations including Kennel Cough?	
2	Has your dog been wormed recently? - If "yes", what product was used?	
3	Has your dog been protected against fleas recently? - If "yes", what product was used?	
4	Is your dog used to being closed in a room on its own?	
5	Does your dog whine or bark when left on its own?	
6	Does your dog chew or destroy furniture or fittings?	
7	Does your dog like to socialise with other dogs?	
8	Is your dog ok around children?	
9	Is your dog likely to bite another dog or human?	
10	Do you allow your dog off the lead when walking?	
11	If yes to above, will they come back when called?	
12	Is there anything else you think I might need to know about your dog?	

Part 5:

Whilst we take every care when your dog is with us, responsibility for the dog can only be accepted at the owner's own risk, vaccination certificates including Kennel cough according to our protocol must be shown on arrival.

Donna will discuss and agree with you the daily program of enrichment for your dog(s). If your dog is under instruction from the vets to not partake in socialization or walks, your dog will receive one to one gentle play, petting and/or grooming. **Please make us aware of this restriction at the time of checking in.**

If you require your dog to be crated whilst at Paradise Luxury Dog Retreat please provide your crate and discuss this with Donna. **Signature of this form constitutes your permission to crate your dog if you supply one.**

For your information, to reduce the risk of infections the garden is hosed down after ever socialization time to remove any urine and all dog mess is cleared up as soon as possible.



A 50 % Deposit is payable at time of booking and the balance due with the arrival of the dog. Any collection after 12pm will incur a full days charge.

Please ensure you read and agree with everything in this check in form, **including the terms and info sheet**, it is in your own interest and of that of your dog.

With regards to walking and socialization, please sign to say you give permission for your dog(s) to:

Be walked outside of Paradise Luxury Dog Retreat – Yes / No	
Walked off Lead – Yes / No	
Walked with dogs from your household – Yes / No	
Walked with dogs from other households – Yes / No	
Play with other dogs from your household within the retreat – Yes / No	
Play with other dogs NOT your household from within the retreat – Yes / No	
If you have selected NO to any of the above please provide more information.	

Part 6: Declaration

Once you have **read** and **agreed** to our terms and conditions, please read and sign the following declaration:

- I authorise Mrs Donna Fowell to take care of my dog(s) named on sheet one during his/her holiday at Paradise Luxury Dog retreat.
- I understand that every care will be given to my dog whilst staying with Donna and I am leaving him/her/them at my own risk.
- I further authorize Donna Fowell, if required to do so, to call a veterinary surgeon on my behalf should it be necessary and all veterinary expenses incurred will be met by myself upon collection of my dog(s).
- I agree to Donna Fowell using her own vet, namely: **Blakes Veterinary Surgery, Showground Road, Bridgwater**
- I agree that if my dog(s) causes any damage or destruction to any fixtures or fittings on the property of Paradise Luxury Dog Retreat, Brookside, Fordgate, Bridgwater, TA7 0AP including garden objects, expenses for repairs will be met by myself upon collection of my dog(s).
- If I do not return to collect my dog within ONE WEEK after the arranged date on my booking form (and am found to be uncontactable to re arrange collection) I understand that Donna has the right to go about carefully re-homing the abandoned dog as she sees fit.

Signed:	Dated:



Part 7: Terms & Info

1. Dogs will be confirmed as booked in on completion and receipt of the booking form and full payment for day care or a paid non-refundable 50% deposit for boarding
2. The full balance must be paid in cash on arrival or via bank transfer prior to arrival
3. We do not accept Debit or Credit Cards or payment by cheque
4. We take any breed and any size of dog as long as they are friendly towards humans and other dogs. However, we reserve the right to not take a specific breed if we deem them not acceptable for a stay
5. We ALWAYS ask for proof of up to date inoculations against DISTEMPER, HEPATITIS, LEPTOSPIROSIS, PARVOVIRUS AND KENNEL COUGH. New vaccination courses must have been completed at least 10 days before arrival. In the case of kennel cough vaccine it can be administered up to 3 days before arrival
6. Each time a dog is boarded with us, an up to date vaccine certificate must be produced
7. Dogs must be worm treated
8. All animals must be fit and in good, healthy condition when entering the retreat
9. We only accept dogs that are house trained and well behaved (No howlers, growlers, biters, barkers or fence jumpers)
10. Although we "can" provide dry food included in the overnight fee, we much prefer that you supply your own dog food to avoid a diet change and possible upset tummy.
11. If boarding, we ask that you bring some clean, familiar toys and or blankets with you for your dogs stay
12. We have a very good working relationship with our local vet, however, in the very unlikely event of us having to consult a vet, we would always try to contact you for instruction...except in an emergency. We reserve the right to consult our veterinary surgeon stated above should we feel it necessary and your signing of our booking form and conditions will give us your consent to do so
13. In the event of a veterinary visit, you hereby give us permission to divulge your contact details for full payment of outstanding fees
14. A COLLAR and identity disc/tag must be worn by your dog for the duration of his/her stay. The dog must not be able to slip the collar. Please DO NOT bring your dog to us in a harness without a collar
15. We are fully insured (including public liability) with Cliverton Insurance
16. Any additional charges incurred, including damage to our property must be paid prior to the dog(s) being checked out or collected
17. When boarding, in the event of a dog(s) being collected before the check-out date, no refund will be given
18. Whilst on our premises, you must keep your dog on a lead as we can accept no liability for loss or injury. Whilst in our care your dog will be strictly supervised when around other dogs or humans. Please inform us at check in if you would like



your dog to NOT have contact with other dogs. We are not insured for you to enter the main day care centre.

19. Boarded dogs are to be checked in and collected within our designated times (between 9am and 12pm). This is to avoid disruption of the daily routine. A full daily charge will be payable for collection on any day after 12pm unless prior
20. arrangement is agreed
21. Dogs MUST be well socialised and preferably able to mix with other dogs.
22. Dogs from the same household will usually stay in the same room together and in the garden, they will also usually be fed together unless you request otherwise.
23. With regard to the above statement, signature of this form constitutes permission for your dog(s) to be boarded with other dogs from the same household.
24. Dogs will NOT be checked in until a full contact name, number and address and a secondary emergency name, number and contact address has been given. In the unlikely case of the emergency contact being used, the contact agrees to collect the dog as soon as possible (within 6 hours)
25. All overnight stays will be accepted subject to at least ONE FULL DAY of doggy day care, whereby we will assess the suitability for an overnight stay, although this does not and cannot guarantee suitability.
26. We reserve the right to insist owners to remove difficult or dangerous dogs and/or dogs that are causing damage to the premises and/or potentially to themselves. In the unlikely event of this happening, we will attempt to use the emergency contact for collection of the dog. In the event that the emergency contact cannot provide immediate collection. The dog shall be placed in a purpose built, professionally made transit dog crate until collection is arranged. Please inform us at book in if your dog is not suitable for crating. No refund will be given.
27. The checking in and payment for board of a dog(s) confirms understanding and agreement to all of the terms herein
28. Please note: The safety, welfare and comfort of your dog is ALWAYS PARAMOUNT.
29. When your dog enters Paradise Luxury Dog Retreat they will wear a unique identification tag for our establishment (provided by us) which must be returned in the event that your dog leaves whilst wearing it.
30. Collection and removal of your dog(s) from our premises is confirmation that you are happy that your dog is in good health and wellbeing and you assume full responsibility for the health and wellbeing of your dog at the point of leaving

I hereby confirm that I have read the above and agree to abide by and be bound by the above statements.

Signed:	Dated:



Part 8: Instructions for your dog passing away

In the extremely unlikely event of your dog passing away in the care of Paradise Luxury Dog Retreat please be assured that your dog will be treated with the utmost care, love and respect that you would expect.

Should this happen, who would you like us to contact immediately: (please circle)

1. You
2. Your emergency contact
3. Anyone else, please write here:

When contacting your vet to report the passing what would you like us to do?

1. Request your vet take care of the body until your return
2. Request that the vet cremate the dog as soon as possible

In the above event, please let us know what you would like us to inform the vet to do with the ashes:

1. Retain them until your return whereby they will be returned to you
2. Dispose of them

If you have any other instructions that you would like us to follow, please use the space below to tell us.

Thank you